

**TERMS OF REFERENCE**

**Expert on Energy System Investment Support  
(Category 2)**

**ToR Date of Issuance: 27<sup>th</sup> of February, 2024**

**Due Date for Applications: 12<sup>th</sup> of March, 2024**

**1. Objective(s) and Linkages to Reforms**

The Recovery and Reform Support Team (the RST) at the Ministry of Energy of Ukraine (the Ministry) is a group of Ukrainian professionals (non-civil servants) funded temporarily through the Ukraine Recovery and Reform Architecture (URA)<sup>1</sup> programme that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST was launched in 2021 to assist the Ministry with the implementation of priority reforms in the following areas: an integrated approach to the formulation of energy policy, ensuring efficient operation of energy markets, coal industry reform, improving energy efficiency, implementation of the National Emission Reduction Plan, public administration reform and capacity building.

Since February 2022, the RST has also assisted the Ministry in ensuring the stability of the energy system in the context of heavy damages inflicted on its critical infrastructure by the ongoing war in Ukraine. The team provides coordination, analytical and expert support to the Ministry in areas such as evaluation of damages, repair of critical infrastructure, formulation of energy sector related recovery plans and cooperation with international partners.

**2. Position and Reporting Lines**

Expert on Energy System Investment Support will be a full-time consultant in the RST at the Ministry.

The Expert will be responsible for:

- coordination of the process of energy system investment support;
- providing consulting and expert support in preparing and drafting strategies, policy papers, analytical materials, and implementation plans roadmaps;
- cooperation with relevant departments of the Ministry and other stakeholders;
- providing policy management support (policy development, implementation plans, risk management, etc.);
- providing support to capacity building in the Ministry.

The Expert on Energy System Investment Support will be subordinated to and coordinated by the Senior Project Manager on Energy System Sustainable Recovery and Investment support (SPM) and RST Director.

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<sup>1</sup> Ukraine Recovery and Reform Architecture (URA) is a comprehensive technical assistance programme deployed by the European Bank for Reconstruction and Development (EBRD), in partnership with the European Union, to support critical reform processes in Ukraine. URA is financed from the Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA) managed by the EBRD.

The Expert on Energy System Investment Support will work closely with the relevant departments of the Ministry.

### **3. Duration and Proposed Timeframe**

This consultancy assignment is expected to start in March, 2024 with an estimated overall duration until August, 2025. The duration of the assignment will depend on the availability of funding, the needs of the URA programme and the performance of the selected consultant.

### **4. Main Duties, Responsibilities**

- supporting the Ministry with analytics on investment policies and mechanisms:
  - conducting an in-depth analysis and provide expert input on the development of guidelines and recommendations for Ukraine's participation in European financial support programs and funds (LIFE, Connecting Europe Facility, decarbonization funds, etc.) – assessing the specific needs of the Ukrainian energy system and aligning strategies accordingly;
  - conducting a detailed analysis of existing and potential investment support mechanisms for Ukraine in the energy sector;
  - preparing concept paper / recommendations on implementation of priority sustainable investment and recovery projects for Ukraine's energy sector;
  - developing proposals for multi-donor platforms and funds on energy sector (inc. IRENA fund, Regular online G7+ meetings on Ukraine energy sector support, International Advisory Energy Council, and others) and recommendations on negotiation position and legal framework development in attracting support for energy sector recovery and restoration;
  - preparing guidelines and recommendations on preparation of digital projects for the energy sector of Ukraine (data hub with smart meters, data centres etc.) including recommendations on negotiation position and legal framework development;
  - preparing guidelines and recommendations on investment opportunities in Ukraine's energy sector including description of possible traditional energy and renewable energy projects for investments and recovery;
  - evaluating the applicability and effectiveness of various financial instruments and mechanisms, taking into account the specific needs and challenges of the Ukrainian energy system;
  - preparing drafts of policy papers and roadmaps related to capital investments in system hardening, with a focus on cybersecurity, addressing the unique challenges and opportunities within the Ukrainian energy landscape;
  - developing recommendations for negotiating positions to attract support for the restoration of the energy sector, considering the political, economic, and regulatory context in Ukraine, as well as the priorities of the annual enlargement Report on Ukraine 2023, Ukraine Facility for 2024-2027 and NECP of Ukraine by 2030 (to be adopted in 2024);
- supporting the Ministry in stakeholder relations:
  - ensuring a clear understanding of the local context and integrating inputs from Ukrainian energy experts and institutions;
  - providing strong support in discussions and negotiations on risk mitigation and allocation with potential energy investors, considering the Ukrainian regulatory

- framework and geopolitical context – actively engaging with EU Investment funds, UkraineInvest, EBRD, World Bank, and other relevant entities;
- providing regular support in discussions and negotiations on energy recovery and investment projects within different coordination mechanisms and multi-donor platforms and funds as well as bilateral and multilateral energy partnerships (German-Ukrainian Energy Partnership, Ukraine-Denmark Energy Partnership Program, Ukraine-USA Energy Partnership, Clean Energy Partnership and others);
  - establishing and continuously updating a comprehensive database of internal and external stakeholders within key strategies development and implementation in Ukraine (including Hydrogen Strategy etc);
  - dealing with risk assessment and mitigation: providing regular updates on risks faced by projects and investors, and compiling a list of risk mitigation instruments available for strengthening projects;
  - conducting a thorough gap analysis to identify needs in the Ukrainian energy sector, considering the unique characteristics of the energy infrastructure;
  - proposing strategic measures for improvement that are tailored to the specific requirements of the Ukrainian energy landscape;
  - supporting investment project implementation:
    - preparing analytical materials and reports on the implementation of investment projects in the Ukrainian energy sector;
    - providing insights into how these projects align with national energy goals (based on the Energy Strategy of Ukraine by 2050, National Energy and Climate Plan by 2030, the European Commission’s annual enlargement Report on Ukraine 2023 and other national documents and bilateral agreements) and contribute to the overall energy security and sustainability of Ukraine;
    - creating investment roadmaps and recommendations specifically designed for the Ukrainian energy sector, taking into account the country's energy transition goals and the integration of renewable energy sources;
  - other tasks and responsibilities as assigned by the RST Director and the SPM, ensuring flexibility and adaptability to the evolving needs of the Ukrainian energy sector.

## **5. Qualifications, Skills and Experience**

### **5.1 Qualifications and Skills:**

- Master’s degree in Energy, Economics, Law or Business Administration;
- strong teamwork and communication skills;
- strong analytical and problem-solving skills to conduct thorough evaluations and gap analyses in the energy sector;
- strong negotiation skills for discussions with potential investors and collaboration with various stakeholders;
- project management skills are an asset;
- fluency in Ukrainian and English;
- PC literacy.

### **5.2 Professional Experience:**

- minimum 5 years of general professional experience in international relations, energy, investments, law, environmental and climate areas;
- minimum 3 years of experience in one or more areas related to the energy sector (hydrogen markets, RES development, decarbonization, climate and environmental

policy, energy efficiency, energy markets, Ukraine-EU integration policy, public policy, etc.).

### **5.3 Other Competencies:**

- in-depth understanding of the Ukrainian energy sector, policies, and regulatory frameworks;
- familiarity with European financial support programs and funds relevant to the energy sector is an asset;
- ability to interpret complex data and translate it into actionable insights and recommendations;
- experience in investment projects, preferably related to energy infrastructure is an asset;
- experience in cooperation with the government is an asset;
- experience in international companies, organizations or institutions is an asset;
- impeccable ethical standards.

### **6. Funding Source**

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Austria, Denmark, Finland, France, Germany, Italy, Japan, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States and the European Union.

Please note, selection and contracting will be subject to the availability of funding.

### **7. Submissions**

Submissions must be prepared in English only and delivered electronically by **23:59 (Kyiv time), 12<sup>th</sup> of March, 2024** to the following address: **[rst.mev@gmail.com](mailto:rst.mev@gmail.com)**

All submissions must include a completed Application Form, NDA Form, the candidate's Curriculum Vitae and Reference Letter (original in English, or Ukrainian with English translation) together with the contact details of two further referees who, if contacted, can attest to the professional background of the candidate.

Only applications which have been submitted using the correct template and are fully completed will be considered.

The Application Form and NDA Form can be found on the publication resource.

**Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.**

### **8. Selection Procedure**

Following the evaluation of all applications received, selected candidates may be invited to a written test. Only shortlisted candidates will be invited to the interview.